



## **Lambrick Park Secondary**

**When: December 17<sup>th</sup> - 19<sup>th</sup> 2018, from 9am to 4:30pm**

Hello, and thank you again for choosing Mountain West Studios for providing your Graduation Photos for 2019.

Students are required to book their appointment using our online booking system. The schedule is opened a number of weeks prior to the first Grad shoot date. After each student books their appointment they will be sent an email for confirmation and a reminder email 24 hours prior to the appointment. Students will want to book their appointment as soon as possible so that they can be sure they have a time most suitable to their schedule.

In order for students to book an appointment and pay the sitting fee, the student can visit [mountainwest.ca](http://mountainwest.ca) and follow these instructions:

- Click "Book a photo session" at the top of the page.
- Select your school, then select a session - "Grad Portrait"
- Now a calendar will open up with the dates available for photo sessions. Select the date you wish and the time available and start the procedure of creating a user ID and password and then you can finalize your appointment!

Each Grad sitting is scheduled for approximately 12mins. There will be several traditional "cap and gown" portraits taken as well as the opportunity for casual photos during that time. The students will select one of the first 3 formal photos for the yearbook publication.

For the casual photos students are encouraged to bring a prop or two that represents their individual character whether it is with a basketball, hockey gear or a musical instrument for example. No pets please.

Within a week after the sitting each student will receive an email with a link to view and order their photos.

If you have any further questions regarding the Graduation Photos please do not hesitate to get in touch

Kind regards,

Al L.  
Graduation Coordinator

**Phone: (604) 433-0551 Ext. 126**

**Email: [grads@mountainwest.ca](mailto:grads@mountainwest.ca)**