

**Lambrick Park Secondary School  
PAC Meeting minutes  
10<sup>th</sup> Sept 2019**

-----**APPROVED**-----

**Present** – Lisa W (PAC President), Lesley D, Faye H (Secretary), Gord Mitchell (Principal), Sheri Y, Pauline R, May S, Leila S, Tania M, Michelle L, Cathy R, Mousa A, Amal A,

**Meeting called to order 7.04pm**

**Approval of Agenda and Introductions**

**Approval of previous meeting minutes – June 2019**

A copy of all the latest minutes can be found under the Parent Info section of the LAMPAC website.

**PAC President (Lisa W):**

- Lisa extended a warm welcome to everyone – welcoming back returners as well as the new faces. One of those new faces is our incoming Principal Gord Mitchell and we look forward to working closely with him for the benefit of the school.
- Lisa ran through some of the key processes in the school and covered some of the plans for fundraising for the coming year. These include the Donation drive which has raised \$2k so far, Purdy chocolate sales, Thrifty Smile cards where 5% of all purchases go back to the school, the Lunch program which is our biggest and best fundraiser and Moonfest which is this weekend and where we run a concession stand.
- Lisa also touched on a few outstanding issues from the last school year –
  - Better Lambrick Park school signs for drivers – Gord agreed to escalate this issue with the school board as well as Saanich.
  - Encouraging Grad committee to draw on the resources of parents for assistance.
  - Better use of the digital kiosk and 3D printer. Gord agreed to investigate this further.
  - Concerns about school announcements getting lost in the noise of classrooms and better ways to improve school communication tools. Gord agreed to follow up on this as part of his settling in process.
- Parent Education Night – A leaflet from the UVIC Speakers bureau was circulated for consideration. These are provided free of charge by UVIC on several different topics.

**Treasurer (Lisa W on behalf of Derek C):**

- Lisa handed out the Aug 2019 treasurers report and 2018/9 financial statements.
- In summary we basically spent everything that was approved last year and currently have \$25,000 in the bank. Extra revenue came in which was mostly through the lunch programme.
- The 2018/9 annual gaming report has been submitted and the 2019/20 gaming grant application has been filed. This is based on number of students and should be in the region of \$13,000 and is usually received in October.
- As we have a policy of allocating funds from PAC twice a year to fulfill teacher requests, we are starting this process by asking teacher to submit their funding wish lists by 24<sup>th</sup> Sept,

2019. These will then be reviewed by the PAC Exec and then presented at the October PAC meeting.

**Emergency Prep (Lesley D):**

- We are in a very strong position with regards to equipment in our emergency stores and only need to restock items that expire.
- Water was donated to Our Place before the start of the summer and more water and granola bars will be purchased to update our stocks.

**VCPAC: Vacant**

- More information can be found on the VCPAC website - <http://vcpac.ca/>
- The next meeting is 24<sup>th</sup> September and will be held at Campus View Elementary.
- If anyone is interested in stepping up to become the VCPAC rep please contact the PAC via the PAC email – **lampac2015@gmail.com**

**Principals Report (Gord Mitchell)**

- Gord introduced himself and covered a few key events that are coming up soon – Camp Imadene, Meet the Teacher (18<sup>th</sup> Sept), King/Queen of the Hill (20<sup>th</sup> Sept). He also mentioned the next Pro D is on 23<sup>rd</sup> Sept and discussed the idea of parents being invited along to see the kind of events that happen on a Pro D Day.
- Some upgrades have taken place in the school over the summer such as the Home Economics room and the floor in the gym. Some new restrictions are being enforced for health and safety reasons as well as some to help maintain the good condition of the floor/room.
- Gord then conducted a question and answer session with the parents and clarified the school position on vaping and cell phone use, Capstone projects, J Block, out of school activities and the issue of missing classes as well as confirming that Lifetouch are the confirmed photography company for the coming year.
- Gord confirmed the school numbers are about 620 this year with 150 of those being International students.
- A new form, called the Cross-Country Liability form was sent home with students. It is requested that everyone signs this form (not just people doing cross country) as it is a release that allows students to attend events outside of the school environment. Copies are available from the office.

Next PAC meeting will be on **Wednesday 2<sup>nd</sup> October 2019.**

**Meeting adjourned at 8.40pm**