

**Lambrick Park Secondary School  
PAC Meeting minutes  
23<sup>rd</sup> April 2020**

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**Present** – Lisa W (PAC President), Faye H (Secretary), Gord M (Principal), Derek C (Treasurer), Lesley D,

**Meeting called to order 1.03pm – via Zoom**

**Approval of Agenda and Introductions**

**Approval of previous meeting minutes – Feb 2020**

A copy of all the latest minutes can be found under the Parent Info section of the LAMPAC website.

**PAC President (Lisa W):**

- During this initial meeting with PAC Executive it was decided that despite the school closure we would continue to meet via Zoom to deal with any issues involving the PAC. All members present agreed to stay on PAC Council until at least the first meeting in September to ensure continuity and lend their support and a smooth handover to new members.

**Treasurer (Derek C):**

- Derek circulated the Mar 2020 treasurers report via email.
- Spending on school trips, etc have all been cancelled and we estimate we will finish the year with unspent cash in the bank of approx. \$20,000.
- Derek will prepare the appropriate gaming reports and application for the gaming grant for 2020/21 school year.

**Emergency Prep (Lesley D):**

- It was agreed that all the granola bars will be removed from the kiosk as per our normal procedures and donated to the Mustard Seed/Our Place. Water is good for another year.
- At the request of the school district spare gloves, hand sanitizer, etc has been removed and donated to those in need.
- A note was made that these items will need to be restocked when appropriate and more money for this may need to be allocated in the PAC budget going forward.

**VCPAC (Pauline R):**

- All meetings are currently cancelled.
- Information can be found on the VCPAC website - <http://vcpac.ca/>

**Principals Report (Gord Mitchell):**

- Gord gave an update on the current situation in the school. It is currently closed with only custodial staff, part time office staff and the 3 admin members present each day.

- Teachers are stepping up and implementing online learning and they are the first point of contact with any queries. However, the admin staff are all available for any questions or concerns and are best contacted via email.
- It is unknown when school may return to normal, so plans are being put in place to do a final calculation of any money paid to the school by parents and to process refunds in one go at the end of the school year. This will be pro-rated and include items such Academy, hot lunches, etc. If anyone has any questions or concerns they are advised to contact the school.
- Some parents received a pre-scheduled email regarding payment of Grad fees which caused some confusion. Although formal Grad events are cancelled due to Covid 19 discussions are underway to see if Grad 2020 can be celebrated in some other way. As a result, parents of Grads are being asked to pay the \$35 for t-shirts but not the \$30 for the UVIC ceremony. If the ceremony money has already been paid then this will be refunded in the calculation at the end of the school year.
- It is hoped that end of year awards and scholarships will still go ahead but will likely be a different format as there will be no presentations in the gym.
- Discussions are underway at district level as to what school reopening might look like and, although there is no concrete information yet, it was clear that this will be a phased approach with great care given to the individual needs and circumstances of each student.

**Next PAC meeting will be on Wednesday 6<sup>th</sup> May 2019 at 7pm via Zoom – Lisa to send Zoom invite if this meeting goes ahead.**